

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY
ORGANIZATIONAL MEETING MINUTES
JANUARY 26, 2022

I. CALL TO ORDER

At an Organizational Meeting of the Monroe County Emergency Medical Authority held in the City of Monroe, Michigan on Wednesday, January 26, 2022. Deputy Clerk, Lisa Sanders, called meeting to order at 6:08 p.m.

II. ROLL CALL

Roll call by Deputy Clerk as follows:

Present: James Bennett, David Brown, Michael Demski, Sara Kandler, Keith Masserant, Robin Miller, James Neorr, R.J. Schall and Douglas Steinman

Absent: None

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE—Deputy Clerk, Lisa Sanders, led the Pledge of Allegiance.

IV. ELECTION OF CHAIRPERSON—Deputy Clerk, Lisa Sanders, opened the floor for nominations for Chairperson.

James Neorr nominated David Brown for Chairperson.

No other nominations were offered. Mr. Brown accepted the nomination.

Deputy Clerk closed the nominations.

Motion by Michael Demski, supported by R.J. Schall to cast a unanimous vote for David Brown as Chairperson.

Roll call by Deputy Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
James Bennett	Robin Miller			
David Brown	James Neorr			
Michael Demski	R.J. Schall			
Keith Masserant	Douglas Steinman			
Sara Kandler				

Motion carried.

Chairman David Brown presided over the meeting at this point.

V. ELECTION OF VICE-CHAIRMAN—Chairman Brown opened the floor for nominations for Vice-Chairman

Douglas Steinman nominated R.J. Schall for Vice-Chairman. Mr. Schall accepted the nomination.

James Neorr nominated Michael Demski for Vice-Chairman. Mr. Demski declined the nomination.

No other nominations were offered. Chairman Brown closed the nominations.

Motion by Michael Demski, supported by Robin Miller to cast a unanimous vote for R.J. Schall for Vice-Chairman.

Roll call by Deputy Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
James Bennett	Robin Miller			
David Brown	James Neorr			
Michael Demski	R.J. Schall			
Keith Masserant	Douglas Steinman			
Sara Kandler				

Motion carried.

VI. ELECTION OF SECRETARY—Chairman opened the floor for nominations for Secretary.

Douglas Steinman nominated James Neorr for Secretary. Mr. Neorr declined the nomination.

James Neorr nominated Robin Miller for Secretary. Ms. Miller accepted the nomination.

No other nominations were offered. Chairman Brown closed the nominations.

Motion by Michael Demski, supported by R.J. Schall to cast a unanimous vote for Robin Miller for Secretary.

Roll call by Deputy Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
James Bennett	Robin Miller			
David Brown	James Neorr			
Michael Demski	R.J. Schall			

Keith Masserant	Douglas Steinman			
Sara Kandler				

Motion carried.

VII. ELECTION OF TREASURER—Chairman opened the floor for nominations for Treasurer.

R.J. Schall nominated Keith Masserant for Treasurer. Mr. Masserant accepted the nomination.

No other nominations were offered. Chairman Brown closed nominations.

Motion by Robin Miller, supported by R.J. Schall to cast a unanimous vote for Keith Masserant for Treasurer.

Roll call by Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
James Bennett	Robin Miller			
David Brown	James Neorr			
Michael Demski	R.J. Schall			
Keith Masserant	Douglas Steinman			
Sara Kandler				

Motion carried

VIII. ELECTION OF MEDICAL CONTROL REPRESENTATIVE—Chairman opened nominations for Medical Control Representative

James Neorr nominated Douglas Steinman as the Medical Control Representative. Mr. Steinman accepted the nomination.

No further nominations were offered. Chairman Brown closed nominations.

Motion by R.J. Schall, supported by Sara Kandler to cast a unanimous vote for Douglas Steinman as Medical Control Representative.

Roll call by Deputy Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
James Bennett	Sara Kandler		Douglas Steinman	
David Brown	Robin Miller			
Michael Demski	James Neorr			
Keith Masserant	R.J. Schall			

Motion carried.

Chairman Brown asked James Bennett to be the alternate Medical Control Representative if Douglas Steinman can't attend the meeting. Mr. Bennett accepted.

- IX. APPOINTMENT OF OPERATIONS COMMITTEE MEMBERS BY CHAIRPERSON
Chairman Brown appointed R.J. Schall-Chair, James Neorr and Keith Masserant to the Operations Committee.

X. APPROVAL OF AGENDA

Motion by Robin Miller, supported by R.J. Schall to approve the January 26, 2022, Organizational Meeting agenda as presented.

Voice vote taken. Motion carried.

XI. APPROVAL OF MINUTES (11/17/2021 Regular Meeting)

Motion by Michael Demski, supported by Keith Masserant to approve the November 17, 2021 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

- XII. CENTRAL DISPATCH REPORT—Director Donna Kuti updated members on the new position of Quality Improvement Coordinator that was approved by the Board of Commissioners. Isaiah Turner has been promoted to this position and is starting March 13. If he is available he will attend the next EMA meeting.

Question by Jim Neorr regarding delays by Central Dispatch and if this new QA position will assist with reducing those times. Donna Kuti responded that over time it will but at first Mr. Turner will be reviewing medical calls, how those are being dispatched and if they are in compliance.

- XIII. PUBLIC COMMENT—None

- XIV. LOCAL GOVERNMENT MEMBERS COMMENTS—None

XV. COMMUNICATIONS—

1. Meeting schedule for 2022 for discussion and vote.

A. Meeting schedule for 2022:

January 26, 2022

March 23, 2022

May 25, 2022

July 27, 2022

September 28, 2022

November 23, 2022 (Amended to November 16, 2022)

Discussion of changing the November 23, 2022 meeting date to November 16 or November 30 due to the proximity of the Thanksgiving holiday. Members agreed to change the November 23, 2022 meeting to November 16, 2022.

Motion by Douglas Steinman, supported by Keith Masserant to adopt the 2022 Meeting schedule as amended.

Voice vote taken. Motion carried.

XVI. OLD BUSINESS—

1. Articles of Incorporation update—

Attorney Phil Goldsmith explained the various changes to the Articles of Incorporation that have been discussed. Article 7 will be left as is because it mimics the language of the Public Act and therefore, does not need to be changed.

Discussion commenced regarding streamlining administration of the Authority by admission or re-admission of new members, withdrawal from the Authority and possible creation of a local government members advisory board. Mike Demski commented that they did have an advisory board years ago, but at this time there really is no need for one.

Motion by Robin Miller, supported by Keith Masserant to approve keeping the Articles of Incorporation as is, close the issue of changes, and take no further action.

Voice vote taken. All members voted AYE except James Neorr who voted NAY. Motion carried.

2. Air Ambulance Policy—

Donna Kuti explained the changes that were made to the Air Ambulance policy. Discussion commenced and Air LZ 1 & 2 will be added as a backup talk group.

Motion by James Neorr, supported by R.J. Schall to approve the Air Ambulance Policy as presented with the notation that was discussed regarding the Air LZ 1 & 2 talk group(s).

Voice vote taken. Motion carried.

XVII. NEW BUSINESS—

1. Updated Report—MCA

Karl Rock gave the report:

- Annual Fermi compliance training done online

- Participated in Shop with a Hero event at Christmas and Christmas in Ida parade
 - Paramedics collected donations amongst themselves and donated K9 gifts to K9 officers
 - Large EMT class graduated in December
 - Staffing shortages still plague the nation—MCA hired 5 new EMTs and 2 part-time paramedics. 1 junior paramedic promoted to senior paramedic.
 - Plagued with injuries and Covid lately. Received aid from Bedford Township to help while MCA had multiple absences.
 - CEO, Ron Slagell, would like to present the Annual Report in March.
2. Bedford Township Fire Department Transport Report—Lt. VanKlingerin gave the report. They have been very busy. Illness is keeping people at home. James Neorr wants to have the BTFD Transport Report to look like MCA’s reports, especially in regard to delays.

Bedford Township Fire Department Transport Report		
Month/Year	November 2021	December 2021
Total Medical Calls	228	286
BTFD First on Scene	115	170
Total Transports	40	52
Mutual Aid Requests	6	10

XVIII. COMMITTEE CHAIRPERSON’S AND MEMBER’S REPORT—

1. R.J. Schall explained the November and December 2021 Operation Reports.

November 2021	
Priority 1-3 Calls	1289
Priority 1-3 Calls Patient Transports	947
Fractile %	88.44%
Average Response Time	8.33 minutes
Responses > 25 minutes w/o exception (Letters to Clerk)	2

Mutual Aid Received	41
Mutual Aid Given	21

December 2021	
Priority 1-3 Calls	1432
Priority 1-3 Calls Patient Transports	1075
Fractile %	88.07%
Average Response Time	9.17 minutes
Responses > 25 minutes w/o exception (Letters to Clerk)	6
Mutual Aid Received	50
Mutual Aid Given	36

Motion by Robin Miller, supported by James Neorr to accept and place both Operations reports on file.

Voice vote taken. Motion carried.

2. Medical Control Board Report—Dr. Kemple gave the report.

- Assistant Medical Director resigned. EMS Fellow might take his place.
- Dr. Kemple discussed the email that he sent in December about some initiatives PMRH and Monroe County MCA are making in order to preserve EMS functions and availability within the county.
- Lucas County ERs were on Emergency Bypass for weeks, but things have been improving
- National Guard opened a 75-bed Covid unit at Toledo
- Seeing a higher number of emergent, Non-Covid patients

XIX. PUBLIC COMMENT –

Ms. Sadie Duncan of Life Flight has calendars and other items to pass out if anyone is interested.

R.J. Schall--Call volume has been up Summerfield and everywhere across the county.

Keith Masserant made some blank certificate samples for the Everyday Heroes program. Discussion commenced about where to put the program on the agenda because the Bylaws dictate the agenda items. Keith will take care of the program and any associated cost.

XX. OTHER ITEMS FROM MEMBERS—None

XXI. NEXT MEETING—March 23, 2022 at 6:00 p.m.

XXII. ADJOURNMENT

Motion to adjourn by Robin Miller, supported by R. J. Schall. Voice vote taken. Motion carried. Meeting adjourned at 7:31 p.m. with no further business.