



## Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County  
Community Planning & Engagement  
Department

965 South Raisinville Rd.  
Monroe, MI 48161  
**734-240-3290**

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Jeff McBee  
Director

Cheryl Rivard  
Chairman

Martin Kaufman  
Vice-Chairman

Mary Ann Wertenberger  
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

### **Regular** Board Meeting Minutes

**July 13, 2022**

Commission on Aging Conference Room

Chairperson Rivard called the meeting to order at 1:05 p.m.

**Members present** Cheryl Rivard, Larry Gramlich, Mary Ann Wertenberger, Martin Kaufman, Cynthia McIlvain, and Paul Simonton.

**Members excused:** Mary Gantz, Don Spencer and Wayne Meehan.

#### **Approval of the Agenda:**

Cynthia McIlvain made a motion to approve July 13, 2022, Regular Board Meeting Agenda as presented. Support by Paul Simonton. **Motion carried.**

**Public Comment:** Jennifer Michalak is retiring as the Director of the Milan Senior Center and introduced the new Director, MaryAnn Opal.

**Special Presentations:** None

#### **Consent Agenda:**

- A. Approval of Regular Meeting Minutes of June 8, 2022.
- B. Strategic Planning Committee Notes of July 7, 2022.
- C. Finance Reports for June 2022.
- D. Correspondence Report – None
- E. Formal Agency Reports – None

Larry Gramlich made a motion to approve the Consent Agenda as presented and placed on file. Supported by Mary Ann Wertenberger - **Motion carried.**

#### **Directors' Report:**

*Jeff McBee reported the following:*

##### ➤ **Common Measures Report**

The May 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

##### ➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During June 2022, 640 individuals visited the site.

##### ➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from May 25, 2022, through June 25, 2022, there are 39 reported seniors on the Project Ramp waitlist, and 1 senior were unable to be provided service for the RSVP Volunteer Transportation Program.



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**Old Business:** None.

## **New Business:**

### **A. Frenchtown Senior Center Request for Funding for a Replacement Front Door for \$25,500.00.**

Paul Simonton made a motion to deny the request. Supported by Larry Gramlich.

#### **Roll call**

Mary Ann Wertemberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - No
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Excused
Donald Spencer – Excused		Cynthia McIlvain – No
Wayne Meehan - Excused		

#### **Motion Carried**

### **B. Milan Seniors for Healthy Living Request for \$10,761.00 in Additional Meals on Wheels Funding.**

Cynthia McIlvain made a motion to approve the request. Supported by Martin Kaufman.

#### **Roll call**

Mary Ann Wertemberger– Yes	Larry Gramlich -Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Excused
Donald Spencer – Excused		Cynthia McIlvain – Yes
Wayne Meehan - Excused		

#### **Motion Carried**

### **C. RSVP Request for \$7000.00 in Additional Funding for Volunteer Mileage Reimbursement.**

Paul Simonton made a motion to approve the request with the removal of the minimum \$4.00 per gallon limit for the increased mileage rate. Supported by Larry Gramlich.

#### **Roll call**

Mary Ann Wertemberger– Yes	Larry Gramlich -Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Excused
Donald Spencer – Excused		Cynthia McIlvain – Yes
Wayne Meehan - Excused		

#### **Motion Carried**

**Public Comment: None**

#### **Commission Members Comments:**

Cynthia McIlvain welcomed the new Milan Senior Center Director, MaryAnn Opal  
Cheryl Rivard welcomed the new Milan Senior Center Director, MaryAnn Opal.  
Mary Ann Wertemberger welcomed the new Milan Senior Center Director, MaryAnn Opal  
Martin Kaufman wished Jennifer Michalak a long, wonderful retirement



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### Adjournment:

Cheryl Rivard adjourned the meeting at 1:51 p.m.

The next Regular Board meeting takes place on Wednesday, August 10, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary