



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

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Jeff McBee
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Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

August 10, 2022

Commission on Aging Conference Room

Chairperson Rivard called the meeting to order at 1:01 p.m.

Members present Cheryl Rivard, Larry Gramlich, Martin Kaufman, Wayne Meehan, Don Spencer, Mary Gantz (excused at 1:30pm) and Cynthia McIlvain

Members excused: Paul Simonton and Mary Ann Wertenberger

Approval of the Agenda:

Wayne Meehan made a motion to approve the August 10, 2022, Regular Board Meeting Agenda as presented. Support by Cynthia McIlvain. **Motion carried.**

Public Comment: None.

Special Presentations: None.

Consent Agenda:

- A. Approval of Regular Meeting Minutes of July 13, 2022.
- B. Strategic Planning Committee Notes of August 4, 2022.
- C. Finance Reports for July 2022.
- D. Correspondence Report – Letter from Monroe Center for Healthy Aging Board President, Mark S. Braunlich
- E. Formal Agency Reports – None

Don Spencer made a motion to approve the Consent Agenda as presented and place on file. Supported by Wayne Meehan - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The June 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During July 2022, 607 individuals visited the site.



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➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from June 25, 2022, through July 25, 2022, there are 39 reported seniors on the Project Ramp waitlist, and 1 senior were unable to be provided service for the RSVP Volunteer Transportation Program.

➤ **Contractor Compliance Evaluation Report.**

Contractor compliance verifications for program year 2021 are complete per MCCOA Policy#15-03. Of all programs evaluated, a finding of non-compliance was determined in only two programs. The report and responses for those programs are anticipated to come to the Commission for review and disposition at the August and September Board meeting.

Old Business: None.

New Business:

A. Dundee Area Senior Citizens Center Compliance Evaluation Finding Response Review.

Don Spencer made a motion to accept the response as provided. Supported by Cynthia McIlvain.

Voice Vote: Motion Carried

B. Frenchtown Senior Center Request to Transition to Expense Reimbursement for the remainder of 2022.

Following discussion, the Board came to the consensus to have Center Director, Paul Iacoangeli, and COA Director, Jeff McBee discuss a potential unit rate change and bring it back to the Board at the September meeting.

No formal action taken

Public Comment:

Sandie Pierce distributed the Caregiver & Wellness Summit flyer.
Beth Berlin stated that the RSVP drivers are happy with the mileage increase.

Commission Members Comments:

Martin Kaufman agreed with using expense-based reimbursement for Frenchtown Adult Day Services.

Adjournment:

Motion to adjourn by Wayne Meehan and supported by Cynthia McIlvain.

Voice Vote: Motion Carried

Cheryl Rivard adjourned the meeting at 1:55 p.m.

The next Regular Board meeting takes place on Wednesday, September 14, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary