



## Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County  
Community Planning & Engagement  
Department

965 South Raisinville Rd.  
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Jeff McBee  
Director

Cheryl Rivard  
Chairman

Martin Kaufman  
Vice-Chairman

Mary Ann Wertenberger  
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

### **Regular** Board Meeting Minutes

**September 14, 2022**

Commission on Aging Conference Room

Secretary Wertenberger called the meeting to order at 1:03 p.m.

#### **Members present**

Larry Gramlich, Martin Kaufman (arrived and assumed the role of Chairperson at 1:11pm), Wayne Meehan, Don Spencer, Paul Simonton and Mary Ann Wertenberger

#### **Members excused:**

Cheryl Rivard, Cynthia McIlvain and Mary Gantz

#### **Approval of the Agenda:**

Larry Gramlich made a motion to approve the September 14, 2022, Regular Board Meeting Agenda as presented. Support by Don Spencer. **Motion carried.**

#### **Public Comment:**

Colin Keehn, Project Ramp Coordinator, reported that there are 34 senior residents on the waitlist. Many ramps will be completed in September. The delay for ramps in July and August was due to a non-senior grant ending August 31. There have been 18 total ramps built so far this year, 10 of those were for seniors. Ramps will be built until the first snow sticks around. There will be a Mobile Food Pantry at Bedford High School on October 1 for the first 300 residents.

#### **Special Presentations:** None.

#### **Consent Agenda:**

- A. Approval of the Minutes of the August 10, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of September 1, 2022.
- C. Finance Reports for August 2022.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Wayne Meehan made a motion to approve the Consent Agenda as presented and place on file. Supported by Paul Simonton - **Motion carried.**

#### **Directors' Report:**

*Jeff McBee reported the following:*

##### ➤ **Common Measures Report**

The July 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

##### ➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During August 2022, 34 individuals visited the site.



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### ➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from July 25, 2022, through August 25, 2022, there are 34 reported seniors on the Project Ramp waitlist, and 1 senior were unable to be provided service for the RSVP Volunteer Transportation Program.

**Old Business:** None.

### **New Business:**

#### **A. Memory Lane Care Services Compliance Evaluation Finding Response Review.**

Wayne Meehan made a motion to accept the response as provided. Supported by Paul Simonton.

**Voice Vote: Motion Carried**

#### **B. Frenchtown Senior Center Request for a Unit Rate Increase for the Remainder of 2022.**

Paul Simonton made the motion to accept Frenchtown's request to increase their unit rate to \$13.85 effective August 1<sup>st</sup> through December 31<sup>st</sup> with the funds allocated from the current line item.

#### **Roll Call.**

Mary Ann Wertenberger – Yes	Larry Gramlich - Yes	Cheryl Rivard - Excused
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Excused
Donald Spencer – Yes		Cynthia McIlvain – Excused
Wayne Meehan - Yes		

#### **Motion Carried**

#### **Public Comment:**

Sandie Pierce wished Paul Simonton a happy birthday.

**Commission Members Comments:** None.

#### **Adjournment:**

Motion to adjourn by Wayne Meehan and supported by Don Spencer.

**Voice Vote: Motion Carried**

Martin Kaufman adjourned the meeting at 1:35 p.m.

The next Regular Board meeting takes place on Wednesday, October 12, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary