

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 4, 2022

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, October 4, 2022. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

| PRESENT | | | ABSENT |
|---------------|--------------------|------------------|---------------|
| Mark Brant | Randy Richardville | Greg Moore, Jr. | David Hoffman |
| Dawn Asper | David Vensel | J. Henry Lievens | |
| George Jondro | David Swartout | | |

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Brant led the Pledge of Allegiance.

IV. OPENING PRAYER

Chairman Brant asked for a Moment of Reflection for D/Sgt. Devin Kachar, who was raised in Monroe, and was shot and severely injured while working undercover for the Michigan State Police.

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Moore to approve the October 4, 2022 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (09/20/2022 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the September 20, 2022 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Monroe County Consolidated Drain Drainage District Drain Bonds, Series 2022 in the amount of not to exceed \$3,450,000 (limited tax general Obligation)
 - a. Letter dated September 26, 2022 from Mr. Patrick McGow, Bond Counsel, Miller, Canfield, Paddock and Stone, P.L.C. outlining the bond issue and related matters.
 - b. Resolution Pledging Full Faith and Credit for Monroe Consolidated Drain Drainage District Drain Bonds, Series 2022 (Limited Tax General Obligation) in the amount not to exceed \$3,450,000.

Drain Commissioner Thompson explained the request and answered questions from Commissioners. Mr. McGow has reviewed all the paperwork related to this transaction and he commented that it is all satisfactory.

Motion by Commissioner Jondro, supported by Commissioner Richardville to approve the Resolution Pledging Full Faith and Credit for Monroe Consolidated Drain Drainage District Drain Bonds, Series 2022 (Limited Tax General Obligation) in the amount not to exceed \$3,450,000.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

2. Presentation by Mr. Collin Keehn, AFL-CIO Community Services/Labor Liaison, United Way of Monroe/Lenawee Counties, of the 2022 United Way Campaign and acceptance of Resolution Declaring October 2022 as United Way month in Monroe County.

Mr. Keehn presented the history, mission, vision, areas of focus (Health, Education and Financial Stability), agencies in Monroe County, direct services of the United Way (2-1-1, Project Ramp and Health Check), and how United Way works together in the community. He was presented with the Resolution Declaring October 2022 as United Way month in Monroe County.

3. Presentation by Ms. Mary Bohling, Interim District 12 Director, MSU Extension, of the MSU Extension Annual Report.

Ms. Bohling presented the overview of program statistics year to date in 2022, the MSU impact in Monroe County, food safety training programs, Supplemental Nutrition Assistance Education Program (SNAP-Ed) and Expanded Food and Nutrition Education Program (EFNEP) and 4-H statistics in 2022.

IX. FINANCE MATTERS

1. Approval of the 10/05/2022 Accounts Payable Current Claims Report in the amount of \$410,763.77.

Motion by Commissioner Jondro, supported by Commissioner Swartout to accept the 10/05/2022 Accounts Payable Current Claims Report for \$410,763.77

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

2. Letter dated September 26, 2022 from Mr. David Thompson, Monroe County Drain Commissioner submitting and requesting approval of the 2022 Annual Report for Special Drainage Assessments in the amount of \$2,931,368.48 and placement on the Grand Levy for spreading of assessments.

[Link](#) to report

Drain Commissioner Thompson explained the report and answered questions from Commissioners.

Motion by Commissioner Asper, supported by Commissioner Swartout to approve the 2022 Annual Report for Special Drainage Assessments in the total amount of \$2,931,368.48 and adopt the model resolution.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

Motion by Commissioner Swartout, supported by Commissioner Moore to approve the apportionment of 50% of the County of Monroe's at large assessment for Special Drainage Assessments of \$169,210.82 to the Monroe County Board of Road Commissioners and adopt the model resolution.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

3. Letter dated September 21, 2022 from Mr. Jesse Stanford, Monroe County Treasurer presenting the report on the restricted account in the property foreclosure fund after the 2020 auctions reflecting the addition to the fund of \$469,327.31.

Mr. Stanford explained the report. He and Mr. Bosanac answered questions from Commissioners.

Motion by Commissioner Asper, supported by Commissioner Swartout to accept the report from the Monroe County Treasurer regarding the restricted account in the property foreclosure fund after the 2020 auctions in the net amount of \$469,327.31 and place it on file.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

4. Update on status and development of 2023 Budget from Mr. Michael Bosanac, Administrator/Chief Financial Officer.

[Link](#) to PowerPoint presentation.

No action was required for this item.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 09/23/2022 in the amount of \$439,200.86
 - b. Check Register dated 09/30/2022 in the amount of \$359,827.54

Chairman Brant read the dates and amounts into the record.

Motion by Commissioner Lievens, supported by Commissioner Moore, to approve the Consent Agenda as presented.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated September 28, 2022 from Mr. Jeff McBee, Director, Community Planning & Engagement Department, requesting approval to apply for an AIB/CN Railway Grant up to the amount of \$25,000 from America In Bloom (AIB). There is a 50% minimum match required and if approved, the matching amount will be funded from the 2023 Budget, subject to the final grant award.

Chairman Brant read the request into the record.

Motion by Commissioner Moore, supported by Commissioner Swartout to accept the communication, place it on file and approve the request to apply for an AIB/CN Railway Grant up to the amount of \$25,000 from America In Bloom (AIB) with a minimum match of 50% required which will be from the 2023 Budget.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

2. Letter dated September 28, 2022 from Mr. Chris Westover, Environmental Health Director requesting approval to submit a grant application for a Scrap Tire Clean-Up Grant in the amount of \$20,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for FY2023. There are no matching funds required.

Chairman Brant read the request into the record.

Motion by Commissioner Asper supported by Commissioner Lievens to accept the communication, place it on file and approve/not approve the request to submit a grant application for a Scrap Tire Clean-Up Grant in the amount of \$20,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for FY2023 with no matching funds required.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

- Letter dated September 28, 2022 from D/Lt. James Jarrett, Michigan State Police MANTIS requesting approval to accept a Byrne Justice Assistance grant from the U. S. Department of Justice in the amount of \$67,500 for FY 2023 to combat the illegal trafficking of narcotics in Monroe County by funding MANTIS operating costs. There are no matching funds required.

Chairman Brant read the request into the record.

Motion by Commissioner Jondro supported by Commissioner Lievens to accept the communication, place it on file and approve the acceptance of a Byrne Justice Assistance Grant for \$67,500 for FY 2023 with no matching funds required.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

- Letter dated September 29, 2022 from Captain Julie Massengill, Monroe County Sheriff's Office requesting approval to accept a grant award in the amount of \$5,000 from Two Seven Oh Inc. for spay and neuter services of dogs and cats housed at Monroe County Animal Control. There are no matching funds required.

Chairman Brant read the request into the record.

Motion by Commissioner Swartout supported by Commissioner Lievens to accept the communication, place it on file and approve the request to accept a grant award in the amount of \$5,000 from Two Seven Oh Inc. for spay and neuter services of dogs and cats housed at Monroe County Animal Control with no matching funds required.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|------------|--------------------|----------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |

| | | | | | |
|---------------|----------------|------------------|--|--|--|
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

- Letter dated September 29, 2022 from Captain Julie Massengill, Monroe County Sheriff's Office, requesting approval to accept a grant award in the amount of \$5,000 from Two Seven Oh Inc. for the purchase of equipment including doghouses, sunshades and other supplies for use at Monroe County Animal Control. There are no matching funds required.

Chairman Brant read the request into the record.

Motion by Commissioner Asper supported by Commissioner Jondro to accept the communication, place it on file and approve the request to accept a grant award in the amount of \$5,000 from Two Seven Oh Inc. for the purchase of equipment including dog houses, sunshades and other supplies for use at Monroe County Animal Control, with no matching funds required.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

- Letter dated September 28, 2022 from Mr. Michael Woolford, Monroe County Equalization Director submitting the County Apportionment Report with the Grand Levy for 2022 in the amount total amount of \$236,100,465.61 and recommending the Board accept and adopt the report.

[Link](#) to report

Mr. Woolford explained the report.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication, place it on file and approve and adopt the 2022 Monroe County Apportionment Report and the Grand Levy in the amount of \$236,100,465.61.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---------------|--------------------|------------------|-----|---------------|---------|
| Mark Brant | Randy Richardville | Greg Moore, Jr | | David Hoffman | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |
| George Jondro | David Swartout | | | | |

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Commissioner Asper announced that a new memory care facility is going in to Carleton and she is impressed.
2. Copies of any Tributes or Certificates issued since September 20, 2022 meeting: None

XVIII. MEMBERS TIME

Commissioner Jondro—There were a lot of good reports. Great Job everyone.

Commissioner Hoffman—Excused.

Commissioner Asper—October 6th is “Bring your Bible to School Day”. She encourages people to really read and understand Propositions 1, 2 and 3 because they are constitutional amendments and if they are passed, they are much more difficult to change.

Commissioner Moore—Echo Commissioner Asper. Be well read on the constitutional amendments, especially Propositions 2 & 3. Kudos to everyone on the reports tonight.

Commissioner Swartout—Thank you for the good reports.

Commissioner Lievens—Would like to invite the County Clerk to a meeting to discuss the probability of electronic filing of pleadings. People pay a lot for electronic filing but Monroe County does not have electronic filing as of yet. Also, would like to see a Sobriety Court in Monroe County.

Commissioner Vensel—Pass

Mr. Bosanac—Pass

Ms. Aundrea Armstrong, Human Resources Director announced that on Thursday, October 6 there will be the first in-person Wellness Day since Covid. There will be some virtual presentations, but 12 vendors will be here in person. The theme this year is “Preventative Screenings”.

Commissioner Richardville—Community lost a good person in Jeff Tuttle who recently passed away from pancreatic cancer. His memorial service is tomorrow at noon at Merkle. Maybe next year will do a fundraiser.

Commissioner Brant—Pass

XIX. ADJOURNMENT—Chairman Brant adjourned the meeting at 7:26 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners