



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
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Jeff McBee
Director

Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

October 12, 2022

Commission on Aging Conference Room

Chairperson Cheryl Rivard called the meeting to order at 1:02 p.m.

Members present Cheryl Rivard, Cynthia McIlvain, Larry Gramlich, Martin Kaufman, Mary Gantz, Wayne Meehan, Don Spencer, Paul Simonton and Mary Ann Wertenberger

Members excused: None.

Approval of the Agenda:

Wayne Meehan made a motion to approve the October 12, 2022, Regular Board Meeting Agenda as presented. Support by Don Spencer. **Motion carried.**

Public Comment:

Sandie Pierce presented a flyer for the National Senior Health & Fitness Day which will be held on Wednesday, October 26, 2022 from 8:30am to 1:00pm. The focus will be on senior fitness. Sandie is thankful for the Senior Mileage. She also commented on a client's glaucoma that improved with a healthier diet from the Monroe Senior Center.

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the September 14, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of October 6, 2022.
- C. Finance Reports for September 2022.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Wayne Meehan made a motion to approve the Consent Agenda as presented and place on file. Supported by Cynthia McIlvain - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The August 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During September 2022, 101 individuals visited the site.



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➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from August 25, 2022, through September 25, 2022, there are 32 reported seniors on the Project Ramp waitlist, and 3 seniors were unable to be provided service for the RSVP Volunteer Transportation Program.

➤ **Grievance filed regarding Monroe County Senior Legal Services**

Mr. McBee reported that a senior requested services from Monroe County Senior Legal Services and was denied. A grievance was filed and Chairperson Rivard has appointed a Grievance Committee consisting of herself, Martin Kaufman and Paul Simonton to make a recommendation regarding the grievance to the full Board at the November meeting.

Old Business: None.

New Business:

A. MCOP Request for Additional Home Care Funding.

Paul Simonton made a motion to approve MCOP's request for an additional \$26,850.00 for the Food program for 2022. Supported by Don Spencer.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehan - Yes		

Motion Carried

B. MCOP Request for Additional Food Program Funding.

Wayne Meehan made a motion to approve MCOP's request for an additional \$19,250.00 for the Food program for 2022. Supported by Larry Gramlich.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehan - Yes		

Motion Carried

C. MCOP Request for Additional Unmet Emergency Needs funding.

Don Spencer made a motion to approve MCOP's request for an additional \$1,500.00 for the Unmet Emergency Needs program for 2022. Supported by Mary Ann Wertenberger.

Roll Call.



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Paul Simonton

Donald Spencer

Mary Ann Wertenberger – Yes

Martin Kaufman – Yes

Donald Spencer – Yes

Wayne Meehan - Yes

Larry Gramlich - Yes

Paul Simonton – Yes

Motion Carried

Public Comment: None

Commission Members Comments: None.

Adjournment:

Motion to adjourn by Wayne Meehan and supported by Cynthia McIlvain.

Voice Vote: Motion Carried

Chairperson Cheryl Rivard adjourned the meeting at 1:32 p.m.

The next Regular Board meeting takes place on Wednesday, November 9, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary