

MONROE COUNTY BOARD OF COMMISSIONERS
 REGULAR MEETING MINUTES
 NOVEMBER 1, 2022

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, November 1, 2022. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	George Jondro	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

Chairman Brant asked for a moment of silence to remember Phil Heath, Milan Township Supervisor, who recently passed away.

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF *AMENDED* AGENDA

Motion by Commissioner Moore, supported by Commissioner Lievens to approve the November 1, 2022 Regular Meeting *Amended* Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (10/18/2022 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the minutes as presented for the October 18, 2022 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 11/02/2022 Accounts Payable Current Claims Report in the amount of \$519,845.66

Motion by Commissioner Hoffman, supported by Commissioner Jondro to accept the 11/02/2022 Accounts Payable Current Claims Report in the amount of \$519,845.66.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated October 26, 2022 from Mr. Jesse Stanford, Monroe County Treasurer transmitting the Cash and Investment Report for the quarter ended September 30, 2022.

Mr. Stanford explained the report.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept and place on file the quarter-ended September 30, 2022 Cash and Investment Report.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 10/21/2022 in the amount of \$522,295.61
 - b. Check Register dated 10/28/2022 in the amount of \$286,178.27

Chairman Brant read the dates and amounts into the record.

Motion by Commissioner Lievens, supported by Commissioner Hoffman, to approve the Non-Claims for the dates and amounts presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Operations Committee-Report of Committee Chairman from 10/31/2022 meeting:
 Link to Operations Committee 10/31/2011 Agenda Packet: [HERE](#)
 - a. Letter dated October 19, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer summarizing new positions included in the 2023 Recommended Budget and outlining additional positions and costs included on the Committee’s agenda.
 1. Letter dated October 18, 2022, from Sheriff Troy Goodnough, Monroe County Sheriff’s Office requesting approval to create two (2) Sheriff Deputy positions assigned to the Secondary Road Patrol Division with an effective start date of January 3, 2023. ***Note:*** *The cost of one (1) position is already included in the 2023 Recommended Budget.*
 2. Letter dated September 30, 2022 from Ms. Colleen Hinzmann, Director, Information Technology requesting approval to create a Technology Support Technician position effective immediately. Funding is included in the 2022 Budget to fund the position cost in 2022. Additionally, funding is included in the 2023 Recommended Budget to fund the position. ***Note:*** *The cost of this position is already included in the 2023 Recommended Budget.*
 3. Letter dated October 20, 2022 from Mr. Jeff McBee, Director, Planning and Community Engagement requesting approval to create a Geographic Information Systems Specialist position with an effective date of January 3, 2023. Funding is included in the 2023 Recommended Budget to fund the position. ***Note:*** *The cost of this position is already included in the 2023 Recommended Budget.*
 - b. Letter dated October 10, 2022, from Ms. Annamarie Osment, Monroe County Clerk-Register of Deeds requesting approval to create a Circuit Court Support and Systems Coordinator position in the County Clerk’s Office with an effective start date of January 3, 2023.
 - c. Letter dated October 19, 2022, from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting a succession and staffing plan for the Central Office including creating Deputy Administrator/Chief Financial Officer and Fiscal Manager positions and requesting funding in the 2023 Budget.
 - d. Letter dated October 20, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the following policies for consideration and approval.

1. Policy #304 Budgeting Procedures (Updated)
2. Policy #305 Purchasing Policy (Updated)
3. Policy #308 Contracting for Law Enforcement (Eliminated)
4. Policy #423 Separation of Employment (Updated)

Chairman Richardville asked Mr. Bosanac to describe the new positions and succession plan and show the PowerPoint presentation that he showed at the Operations Committee meeting. After the presentation discussion commenced and Mr. Bosanac answered questions.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the Operations Committee’s recommendations as presented above.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated October 27, 2022 from Ms. Aundrea Armstrong, Director, Human Resources recommending approval of the tentative collective bargaining agreement between the County, the Prosecuting Attorney and the Assistant Prosecutors Association with a term expiring December 31, 2025.

Ms. Armstrong explained the recommendation.

Motion by Commissioner Moore, supported by Commissioner Swartout to approve the recommendation and ratify the collective bargaining agreement between the County, the Prosecuting Attorney and the Assistant Prosecutors Association with an ending date of December 31, 2025 and authorize the Chairman to execute the same on behalf of the County.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated October 25, 2022 from Michael Brown, Chief Judge 1st District Court requesting approval to accept a grant award from the State Court Administrative Office for FY2023 funding of the Veterans Treatment Court in the amount of \$41,000, with a local contribution of \$285 to provide for payroll processing costs that cannot be provided by the grant. An additional appropriation of \$72.00 would be required in 2022, with the balance of \$213.00 to be included in the 2023 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Moore to accept and place the communication on file and approve acceptance of the grant award from the State Court Administrative Office for FY2023 funding of the Veterans Treatment Court in the amount of \$41,000, with a local contribution of \$250 to provide for payroll processing costs that cannot be provided by the grant. Further, to authorize the County Administrator/Chief Financial Officer to provide an additional appropriation of \$72.00 to fund payroll processing costs in 2022 and authorize funding of \$213.00 in the 2023 budget. Additionally, Commissioner Lievens wants to nudge the Court to secure a Sobriety Court.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

3. Letter dated October 26, 2022 from Chad Zeunen, Chief Deputy, Sheriff's Office submitting a training grant award from the Michigan Commission on Law Enforcement Standards in the amount of \$24,044 with a local match amount required of \$6,015 with the local match funded in the 2023 Sheriff's Office budget.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, supported by Commissioner Jondro to accept and place the communication on file and approve acceptance of the grant award from the Michigan Commission on Law Enforcement Standards in the amount of \$24,044 with a local match amount required of \$6,015 funded in the 2023 Sheriff's Office budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

4. Letter dated October 17, 2022 from Chad Zeunen, Chief Deputy, Sheriff's Office requesting approval to submit a Risk Avoidance Program grant application for leadership training to the Michigan Municipal Risk Management Authority in the amount of \$1,390 with a local match amount required of \$695 with the local match funded in the 2022 Sheriff's Office budget.

Chairman Brant read the request into the record

Motion by Commissioner Jondro, supported by Commissioner Swartout to accept and place the communication on file and approve the grant application to the MMRMA in the amount of \$1,390 with a local match amount required of \$695 funded in the 2022 Sheriff's Office budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

5. Letter dated October 24, 2022 from Mr. Jeff McBee, Community Planning & Engagement Director submitting a Summary of a Farmland/Open Space review/recommendation from the County Planner and to approve the application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Summerfield Township.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, supported by Commissioner Jondro to accept the communication along with the Summary of Farmland review/recommendation to approve the application to the Farmland and Open Space Preservation program for property in Summerfield Township, place on file and approve the recommendation of the County Planner.

Voice vote taken. Motion carried.

6. Appointments/Reappointments of Monroe County Board/Commission members.

Chairman Brant explained that the nominations are to vote the recommendations as a whole either up or down.

Commissioner Lievens made a motion to confirm the Chairman's nominations with the exception of adopting the Library Board's recommendation of Michael Grodi for another term instead of the Chairman's nomination of Rita Gordon. Discussion commenced. Chairman Brant

explained that the process is to confirm his entire slate of nominations as presented and not to modify the slate of nominations.

Commissioner Hoffman said he would support the motion made by Commissioner Lievens. Discussion continued. Chairman Brant declared that the motion by Commissioner Lievens was out of order. Discussion continued and Commissioner Moore advised that he would make a motion to vote on the slate as presented.

Motion by Commissioner Moore, supported by Commissioner Asper to confirm the Chairman’s nominations to the Boards and Commissioners and place the roster of appointments/reappointments communication on file.

Chairman Lievens added that he was opposed to the motion.

Roll call by Clerk as follows:

AYE	NAY	PASS	EXCUSED	ABSTAIN
Mark Brant	David Hoffman	Randy Richardville		
Dawn Asper	George Jondro			
David Vensel	David Swartout			
Greg Moore, Jr	J. Henry Lievens			

Motion failed.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

1. Ms. Dori Hawkins-Freelain, Managing Director of the Monroe County Road Commission wanted to thank the Sheriff and the EMD for their assistance and support for the closure of I-75 as they prepare for upcoming construction.

XVI. ANNOUNCEMENTS

- a. Copies of any Tributes or Certificates issued since October 18, 2022 meeting: November is Family Court Awareness Month

XVIII. MEMBERS TIME

Commissioner Asper—Commented that the newspaper did not cover her from her attendance at Candidate Forum so she would like to add that she is opposed to solar farms and supports farmers getting involved in growing industrial hemp. She wonders about dual diagnoses of people who utilize the various specialty courts and if we could find a way to make that money go farther.

Commissioner Swartout—I'd like to thank everyone for the presentations that they did tonight and I look forward to moving forward with the exit plan in place for Michael (Bosanac).

Commissioner Lievens—I saw that Phil (Heath) had passed away and Milan used to be part of my District back in the day. I had a lot of wonderful interactions with him because, as you know, he had a pretty big personality. He told me that as a Commissioner I was only good for passing out O'Henry candy bars.

Commissioner Moore—Thank you to Mike and his team that put together the succession plan. I went through all 183 pages of it and I found it fascinating and so detailed. I think we are in good hands with that and I'm happy to see Jeff McBee involved. I think for the 6 years that I have been on the Board we've had it very, very, very good, especially if the only thing we have to squabble about is the Library Board appointment.

Commissioner Vensel—Appreciates all the work that went into the succession plan. Had an opportunity to sit in on the Operations Committee meeting last night and learned a lot. I value recruiting talent but also retaining talent and I think the succession plan will do that. I'm very pleased and happy with it.

Commissioner Hoffman—Just to touch on what Commissioner Asper said about the Candidate Forum, I told the people in the audience that we are all just a phone call away. I hope for the best for our Road Commission for this upcoming season.

Commissioner Jondro—I also appreciate the succession plan. I do value the input of the Library Board and I value their opinion. They know who is best for their Board and the County.

Commissioner Richardville—I think most of what I'm thinking has been said.

Mr. Bosanac—Pass

Commissioner Brant—Pass

XIX. ADJOURNMENT—Chairman Brant adjourned the meeting at 7:17 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners